

Geauga County Fairgrounds Fairgrounds Building & Grounds Rental Information



Rental Fees for School Building / Lounge:

1. Deposit: \$150.00 Deposit and certificate of liability insurance are due at the time the contract is signed. Rental Fee must be paid in full no later than 3:00 p.m. of the Wednesday prior to the event.
2. Weekday rates (Monday, Tuesday, Wednesday & Thursday) School Building \$75.00, Lounge \$50.00, Both \$100.00
3. Weekend rates (Friday, Saturday, Sunday and Holidays) School Building \$200.00, Lounge \$100.00, Both \$250.00
4. Rental of food warmer is \$50.00.
5. Rental hours as negotiated within the rental contract must be strictly adhered to. Building must be cleaned and vacated no later than 1:00 A.M.
6. Certificate of Liability Insurance (minimum of \$1,000,000.00) is due with the deposit.

Rules and Regulations for School Building / Lounge:

1. School Building and/or Lounge will not be reserved until signed contract and deposit fee is received by building rental agent in the Secretary's Office
2. Absolutely no equipment is permitted to be taken from the building. The cost of anything damaged or missing will be deducted from the deposit fee. All food, beverages, and paper products in the Lounge cabinets, shelves, and closets, refrigerator, etc. are the property of GCAS and are for their use only. NO EXCEPTIONS.
3. Exit doors and hallways must be kept clear and unobstructed at all times.
4. Rental hours as negotiated within the rental contract must be strictly adhered to. Building must be cleaned and vacated no later than 1:00 A.M.
5. Clean up shall be done before rental party leaves the building, unless other arrangements have been agreed upon in advance, and in writing with the building rental agent. Clean up consists of: (a) Removal of all renter's equipment (b) Cleaning the floors (c) Emptying all trash containers (d) Replace tables & chairs where they were found (e) Clean and maintain restrooms. Dumpster on the fairgrounds.

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6. No tape that will leave a residue on tables, chairs, walls, or floors may be used. No staples or nails or any other damaging substances may be used. NO GLITTER OR ANY FORM OF GLITTER MAY BE USED.
7. The GCAS will not be responsible for any accidents or loss of articles, or for any other personal damages. Certificate of Liability Insurance must be turned into rental agent in the Secretary's Office with deposit. The minimum amount for this is \$1,000,000.
8. There is NO Smoking in the building, or concealed weapons permitted in the building.
9. If both sides of the building (Lounge/School Bldg.) are rented at the same time by different parties, both parties will be responsible for respecting the other's event. If there is a problem with either side's event, and security has to be called, the event will be cancelled and no monies will be refunded.
10. If there are alcoholic beverages being served, a law enforcement officer from the Geauga County Sheriff's Department or Burton Police Department must be in attendance for the time the beverages are being served. (If you desire a Burton Police officer you may call 834-1234 or Sheriff Deputy call 286-1234 to make arrangements). The cost of the Police Officer is the responsibility of the individual(s) renting the building. The rental agent has the authority to request references. The rental agent has the authority to enter this event or appoint a representative to enter this event to monitor the activities. The rental agent may request that the person(s) signing this contract provide security from either the Sheriff's Department or Burton Police at the renters cost.
11. The deposit fee will be returned at the termination of the contract, if all the rules as outlined above are followed to the satisfaction of the building rental agent. If they are not, a part or the entire deposit fee may be retained by the GCAS.
12. CANCELLATIONS. Deposit fees will not be refunded if reservations are cancelled less than two weeks (14 days) prior to the rental date.
13. The person(s) signing the contract will be responsible for having someone present in the building at all times when the building is vacant. GCAS personnel will be responsible for unlocking/locking buildings for events. Times for unlocking/locking must be written down for GCAS personnel by the person(s) renting the building.